



RIVERSIDE UNIFIED SCHOOL DISTRICT

TITLE: DISTRICT/SCHOOL NURSE

WORK YEAR: 185, 190, or 200 Work Days

REPORTS TO: Executive Director of Pupil Services/SELPA

EDUCATION AND EXPERIENCE:

- Graduation from a baccalaureate degree-nursing program with current state accreditation at the time of graduation.
- Valid California Nursing License issued by the Board of Registered Nursing.
- Valid Cardiopulmonary Resuscitation (CPR) certification.
- California School Nurse Services Credential or ability to obtain a California School Nurse Services Credential within 5 years of hire date. Additional credential information at <http://www.ctc.ca.gov/credentials/leaflets/cl380.pdf>
- Completion or ability to obtain a valid California Audiometric certificate.

DESIRED QUALIFICATIONS:

- Bilingual-English/Spanish
- Possession of Certification as a CPR and First Aid Instructor
- 2 years Registered Nurse experience

PRIMARY FUNCTION:

The district nurse should have knowledge and understanding of the public education system and current practices and trends related to school health. The district nurse plays a vital role in the identification and removal or modification of health related barriers to learning in individual students.

AREAS OF RESPONSIBILITY:

- **HEALTH ASSESSMENT:** Administer basic health care and first aid to students who are ill, injured, and/or medically fragile. Identify and respond appropriately to urgent medical conditions and medical emergencies. Provide direction in person or via telephone to school staff members when urgent or emergency medical conditions arise. Oversee and conduct state mandated vision, hearing, and scoliosis screenings
- **PREVENTION:** Identify signs and symptoms of communicable diseases. Implement interventions that will prevent the spread of disease. Report students with reportable communicable diseases to local public health authorities for the

purpose of minimizing the spread of infection and complying with legal requirements

- **INSTRUCTION:** Provide CPR and First Aid instruction to district staff members. Oversee and provide direction to Student Health Care Specialists (LVN) in administering the health needs of students
- **CASE MANAGEMENT:** Creates Individualized School Healthcare Plans for the purpose of addressing students' health needs and implementing health care directions from parents and/or physicians. Interpret medical information and make appropriate recommendations to teachers/administrators. Train and supervise school site staff in the administration of medications and in performing specialized healthcare procedures
- **HEALTH COUNSELING:** Interpret health-screening findings and relay findings to parents and teachers. If necessary, assist families in obtaining medical care to address health concerns/failed screenings

Ability to:

- Work independently with little direction
- Maintain professional and positive relationships with students, colleagues
- administration and district personnel
- Operate a computer and job related equipment
- Read, interpret, apply, and explain rules, regulations, policies, and procedures
- Maintain current knowledge of applicable curriculum and school instruction related regulations
- Establish and maintain a variety of accurate record keeping and filing systems
- Communicate effectively both orally and in writing
- Maintain consistent, punctual and regular attendance

Physical:

- Ability to push, pull, and transport instructional and/or presentation materials
- Ability to communicate so others will be able to clearly understand a normal conversation
- Ability to understand speech at normal levels
- Ability to bend, twist, stoop and reach
- Ability to drive a personal vehicle to conduct business

Mental:

- Ability to organize and coordinate schedules
- Ability to analyze and interpret data
- Problem solving
- Ability to communicate with the public
- Ability to read, analyze and interpret printed matter and computer screens

- Ability to create written communication so others will be able to clearly understand the written communication
- Ability to communicate so others will be able to clearly understand a normal conversation
- Ability to understand speech at normal levels

Environment:

- Indoor – frequently
- Outdoor – occasionally
- Ability to work at a desk and in meetings of various configurations