

River Islands Academies

SCHOOL NURSE- JOB DESCRIPTION

Summary of Position: Under the direction of the Executive Director, provides professional nursing services, mandated health screenings, and health education to students (0-22 years of age), parents, and district employees.

Minimum Qualifications:

- Possess a bachelor's degree from an accredited college or university
- Valid California Registered Nurse License
- Valid California School Nurse Services Credential (can apply once hired)
- CPR Certification

Essential Functions:

- Promotes a school culture of learning and respect
- Communicates effectively, both orally and in writing
- Maintains confidentiality; upholds FERPA and HIPAA (when HIPAA applies)
- Establishes and maintains effective working relationships with others, such as, students, parents, staff, and community members
- Conducts mandated screenings
- Participates in and conducts professional development, trainings, workshops, to present materials and information related to department programs, services, and activities. Trainings include CPR, First Aid, medication administration, etc.
- Administer first aid, medication, and specialized medical treatment for the purpose of providing appropriate care of injured children
- Assess and evaluate the health and development status of students to identify bio-psycho-social issues including substance use and other factors related to the learning process
- Design and implement Individualized Health Care Plans to meet the health needs of the students in the educational setting.
- Department and maintain records in compliance with state laws
- Interpret medical and nursing findings appropriate to the student's IEP and make recommendation to professional personnel directly involved
- Participate in infection control and prevention of communicable diseases in schools
- Provides health education in the classroom setting on various health and safety topics
- Oversees immunization compliance
- Communicates with parents, administration, and teachers regarding medical emergencies
- Shows initiative by analyzing situations accurately and adopting an effective course of action

- Reads, interprets, applies, and explains rules, regulations, policies, and procedures
- Meets deadlines and schedules
- Prepares and maintains updated and accurate records and reports
- Work in a collaborative model and supports collaborative model
- Works with committees and organizations, as requested
- Assesses school needs, working collaboratively with the principal to meet those needs
- Maintains a schedule of services to all school sites
- Understands that employees are RIA are "at will" employees
- Other duties as assigned.

PHYSICAL DEMANDS:

- Sitting or standing for extended periods of time
- Seeing, hearing and speaking to exchange information
- Lifting, carrying, pushing or pulling as assigned by position
- Dexterity of hands and fingers
- Sufficient mobility to move about the Academies and drive a car
- Moderate to high stress level

SCHEDULE:

- 200 days
- Full time (follows school schedule)
- Exempt position